



EMPLOYEE OF THE MONTH NOMINATION FORM

Purpose of the Program:

The purpose of the Employee of the Month (EOM) Program is to recognize employees who have served Lafourche Parish Government in an exceptional manner. The nominee must be a permanent employee who performs outstanding service through his or her work and exhibits a positive and supportive attitude.

Eligibility for EOM:

All employees are eligible for nomination, excluding elected officials, appointed employees, and persons who have received the award within the past year. Nominees must be a **permanent** employee and have been employed by Lafourche Parish Government for a minimum of **six months**.

Criteria for Selection:

Using the following criteria, please explain why this employee should be considered for Employee of the Month.

- a. The nominee must demonstrate outstanding performance.
- b. The nominee must project a warm and considerate feeling towards co-workers and customers.
- c. The nominee must exhibit a commitment to service and to serving Lafourche Parish Government, a sustained high level of productivity and a consistent quality of work.

I hereby nominate (name): _____

Nominee’s Job Title: _____

Nominee’s Department: _____

Please state the reason you feel this person should be EOM: (Additional sheets may be attached.)

All nominations that are not chosen as Employee of the Month will be “considered” to receive WOW (Wonderful Outstanding Worker) awards.

Signed: _____

Date: _____

*** Your name will not be disclosed.

All nominations must be submitted by 4:30 pm on the 15th of each month. Nomination forms can be submitted to the Human Resources Department, emailed to hrmanager@lafourchegov.org or mailed to P. O. Drawer 5548, Thibodaux, LA 70302. Nomination forms can be obtained at www.lafourchegov.org or by contacting the above @ 446-8427.

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