



P.O. Box 425 • 4876 Highway 1 • Mathews, LA 70375
Telephone 985.537.7603 • <http://www.lafourchegov.org>
Revised 8/12/2015
Open Monday – Thursday: 7:30 A.M. to 4:30 P.M.

RESIDENTIAL

GENERATOR PERMIT Fee \$100.00 & ELECTRICAL TRADE Fee \$100.00

Application & Checklist: **Date:** _____

- Name of Applicant/Contractor: _____
- Mailing Address of above: _____
- Phone # & email Address: _____
- Name of Owner for job site: _____
- Physical address of job site: _____
- Name and Account Number on Electric Bill *(If possible bring in a copy of the electric bill for job site)*

NOTE: This is required if applying for a “Generator/Trade” permit.

Name of Electric Company _____

Name on Electric Bill _____

Account Number for Electric Bill _____

- Description of Structure: (HOUSE) (TRAILER) (APARTMENT) (OTHER) _____
- Copy of Contractor’s License *(if applicable)*
- Site Plan showing distance from Generator to building and property lines. *Show all openings such as doors and windows around Generator Site. (This may be drawn on back of page)*
- Provide guidelines for installation of Generator. *(Installation Brochure)*
- Check or Money Order for \$200.00
 - All aspects of the job are required to be inspected including all wiring from meter pan, breaker panel, and transfer switch, generator, bonding, gas piping, etc. _____ **initial**
 - Applicant is responsible to make sure all inspections are called in and completed by the parish. _____ **initial**
 - Generator needs to be installed at or above floor level of home. _____ **initial**

Note: Generator Permits are scheduled Inspections and must be applied for prior to any work being performed. Call permit office (985-537-7603) the morning of disconnect to help insure release of power on same day. _____ **initial**

Signature of Applicant: _____ **Date:** _____

Permit # _____

PERMIT OFFICE HOURS ARE MONDAY – THURSDAY 7:30 – 4:30

NOTE: OTHER INFORMATION MAY BE REQUIRED TO COMPLETE YOUR PERMIT. PAYMENT CAN BE MADE AT THE PERMIT OFFICE BY CHECK OR MONEY ORDER ONLY.