



P.O. Box 425 • 4876 Highway 1 • Mathews, LA 70375
Telephone 985.537.7603 • <http://www.lafourchegov.org>
Revised 2/18/2014
Open Monday – Thursday: 7:30 A.M. to 4:30 P.M.

Building Permit Office

COMMERCIAL TRADE PERMIT

\$200.00 Fee

Permit Application Checklist:

- Completed PERMIT APPLICATION (*found on our website*)
- Copy of Contractor's License
- If this is a new site you will need an address.

Verify address with Kyra Hendrix at (985-537-7603 Extension 7131)

Name & Physical Address of Job _____

Description of Project _____

Description of Structure: _____

Copy of Contract

Name and Account Number on Electric Bill

Name of Electric Co _____

Name on Electric Bill _____

Account Number for Electric Bill _____

SPECIAL NOTES:

If this is for an electrical platform in a special flood hazard area, you will need to apply for a COMMERCIAL PERMIT, and an elevation certificate will be required before project begins and one after build is complete. Some commercial projects may need to be submitted to the State Fire Marshal before permit is applied for.

Signature of Applicant _____ Date _____

NOTE: OTHER INFORMATION MAY BE REQUIRED TO COMPLETE YOUR PERMIT. PAYMENT CAN BE MADE AT THE PERMIT OFFICE BY CHECK OR MONEY ORDER ONLY.